



NPC FORCM WEEKLY

21 May– 25 May 2012

Career progression, community management, personnel matters, and general information from the desk of the Navy Personnel Command, Force Master Chief, FORCM Jon Port

PROCESS OF DOCUMENTS PROVIDED TO ENLISTED SELECTION BOARDS

- Three to four weeks prior to board convening the eligibility file is sent from PERS-8 to PERS-3 to build the board.
 - When the board is built (usually within a day or two of receipt of the eligibility file), the Performance Summary Record parts I, II, and III are generated and loaded to the candidate's board record as well as all documents in field codes 30-38 from the candidate's Official Military Personnel File (OMPF). Now, if someone asks "What are field codes 30-38," have them read MPM 1070-080 especially the last paragraph. There they will get their answer. This is also the time the evaluation continuity page on BOL is populated with the board number if being considered by a board.
 - Within a week of the board being loaded, scanning of "letter(s) to the board" to the candidate's board record is also completed.
 - Each day up to the morning the board convenes, the board records are "TR'ed" (**Technical Refresh**) which means any changes to the OMPF in field codes 30-38, the board will see. The candidate's board record is "refreshed" with updated field codes 30-38 information.
 - However, the PSR parts I, II, and III remain as they were when the board was loaded.
- So, the **ONLY** way for a candidate to have items considered by the board after the "letter to the board received by" date in the cycle NAVADMIN is for those items to be accepted to their OMPF prior to the board convening, i.e. an award or evaluation.

FY-13 CPO Selection Board Package Deadline Approaches

Sailors who have submitted a board package to the Fiscal Year 2013 (FY-13) Chief Petty Officer (CPO) Selection Board can confirm its receipt at Navy Personnel Command (NPC) by clicking on the "Selection Board Status" link on www.npc.navy.mil. Per [NAVADMIN 349/11](#), the selection board will review the Official Military Personal File (OMPF) of all candidates. If documents are missing from a candidate's OMPF, they may submit those documents, along with a cover letter to the selection board president, to be reviewed by the board. Last year, the Customer Service Center (CSC) received more than 16,000 packages for the chief petty officer board. So far this year, we have only received about 900. Packages submitted to the active-duty CPO board must be received by the NPC CSC by June 4. According to NAVADMIN 108/12, packages submitted by Reservists for the FY-13 Selected Reserve CPO Selection Board must be received by NPC's CSC no later than July 9. Sailors need to make sure they send a cover letter, don't send classified documents and that each document in their package is marked with their full social security number. And don't wait until the last minute to send in your package! [NAVADMIN 349/11](#) provides guidance and mailing information.

APPOINTMENTS AT PSD JUST GOT A LITTLE BIT EASIER

RAPIDS Self-Service (RSS) is now available to CAC holders! RSS is a website that allows CAC holders to update their information and verify family members for DoD ID card reissuance. Using this web based application, CAC holders have the ability to update certain information associated with their record. Additionally, they may use RSS to verify a family member's relationship and eligibility by digitally signing the DD Form 1172-2 for ID card reissuance. A DD Form 1172-2 that is digitally-signed and generated through RSS will be stored in DEERS and is a viewable document in RAPIDS. Once verified using RSS, Sponsors no longer need to accompany their family members to get the ID card. When a family member arrives at an ID card site, the DEERS/RAPIDS operator may view the signed 1172-2 by opening the Sponsor's record. In order to use the RSS website, one must be a Sponsor with a DoD CAC and have a CAC enabled personal computer. Sponsors that are Common Access Card Holders may access RAPIDS Self Service (RSS) https://www.dmdc.osd.mil/self_service/

SPECIAL DUTY ASSIGNMENT PAY (SDAP)

Special Duty Assignment Pay (SDAP) is authorized for members serving in an authorized SDAP billet per the latest SDAP NAVADMIN 356/11 and the commands Manpower Authorization document. When members transfer between commands, their SDAP will be terminated when the member leaves the command. Per OPNAVINST 1160.6B If a member is transferring between related SDAP assignments, the SDAP can be restarted the date after the SDAP was terminated at the last command. (SDAP is authorized for the transient period between commands). The CMC and EDMC are only authorized SDAP while assigned to an authorized CMC/EDMC billet, therefore are not authorized SDAP while in transient between commands. During the period of turnover between incumbent and new CMC/EDMC, the incumbent CMC/EDMC should maintain the SDAP until turnover have been completed and the Commanding Officer designates the new member as the CMC/EDMC. Once the turnover and designation of the new CMC/EDMC has been completed, the incumbents' SDAP should be terminated. (Per NAVADMIN 356/11, the EDMC's SDAP can be changed to SD-5-375 while serving on board). SDAP is not authorized during periods of terminal leave. SDAP should be stopped the date a member checks out on terminal leave. For questions concerning SDAP eligibility contact PERS811 POC EMCM Irish, Douglas B. (douglas.b.irish@navy.mil) <http://www.public.navy.mil/bupers-npc/career/enlistedcareeradmin/Pages/SRB.aspx>

This Week in Navy History

May 21ST 1850 - Washington Navy Yard began work on first castings for the Dahlgren guns.
May 22ND 1968 - USS *SCORPION* (SSN-589) lost with all hands.
May 23TH 1850 - Navy sent USS *Advance* and USS *RESCUE* to attempt rescue of Sir John Franklin's expedition, lost in Arctic.
May 24TH 1945 - 9 U.S. ships damaged by concentrated kamikaze attack off Okinawa
May 25TH 1952 - Tests from 26-29 May demonstrated feasibility of the angled-deck concept conducted on simulated angled deck on USS

Quote of the Week

"There is nothing wrong with change, if it is in the right direction."

-Winston Churchill